

OCTOBER 21, 2024

Minutes from October 7, 2024, meeting of the Board of Commissioners were approved as presented. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

RE: 2025 APPOINTMENTS

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A list of expiring Commissioner appointments was reviewed. Appointees will be contacted. The appointments will be formally approved at a future meeting.

RE: H.E.L.P. - OWNER OCCUPIED REHABILITATION BID OPENING

It being 9:00 a.m., the time advertised for the receipt of bids for the Owner Occupied Rehabilitation program, the following bids were thereupon received, opened, and read aloud:

Hulsman Refrigeration \$52,583.81 as broken out individually on the chart below
Kelly's Heating and Cooling Items quoted individually on the chart below

Homeowner	Contractor	Roof	ADA Accessibility	HVAC	Electrical	Water Heater	Project Total
Arnold							
	Hulsman						\$ -
	Kelly's			\$ 7,500.00			\$ 7,500.00
Blaize							
	Hulsman						\$ -
	Kelly's			\$ 7,250.00			\$ 7,250.00
Bradley							
	Hulsman			\$ 7,558.95			\$ 7,558.95
	Kelly's			\$ 7,500.00			\$ 7,500.00
Buechlein							
	Hulsman						\$ -
	Kelly's						\$ -
Craven							
	Hulsman					\$ 1,762.95	\$ 1,762.95
	Kelly's						\$ -
Crouse							
	Hulsman						\$ -
	Kelly's						\$ -
Cuellar							
	Hulsman			\$ 4,765.95			\$ 4,765.95
	Kelly's						\$ -
Drew							
	Hulsman					\$ 1,447.95	\$ 1,447.95
	Kelly's						\$ -
Egg							
	Hulsman			\$ 6,587.70		\$ 1,719.90	\$ 8,307.60
	Kelly's			\$ 7,300.00			\$ 7,300.00
Farley							
	Hulsman			\$ 111.89			\$ 111.89

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	Kelly's						\$ -
Fehribach							
	Hulsman			\$ 7,176.75		\$ 1,561.62	\$ 8,738.37
	Kelly's			\$ 7,450.00			\$ 7,450.00
Greener							
	Hulsman			\$ 7,033.95		\$ 1,415.50	\$ 8,449.45
	Kelly's			\$ 8,200.00			\$ 8,200.00
Harder							
	Hulsman			\$ 4,504.50			\$ 4,504.50
	Kelly's						\$ -

The bids were taken under advisement, will be reviewed by the inspector, and awarded at the next meeting.

RE: SURPLUS

Auditor Morton presented the following list of items to be declared surplus:

- Office Chair
- Copier Cabinet
- 2- EMA I-Phones

A motion was made to declare the items surplus and to dispose of properly, was duly seconded, and carried unanimously.

RE: MATRIX INTEGRATION – MANAGED SERVICES

Ron Betz and Riley Rumfelt, Matrix Integration, presented a Managed Services Agreement for End User Help Desk & Workstation Support, Recurring Engineering Hours, Comprehensive Security Risk Assessment, Antivirus as a Service, Total Email Protection, Security Awareness Training, Network Monitoring and Management Software, Microsoft Server Monitoring & Updates, UTM as a Service, Zero Trust, Cloud to Cloud Backup, Network Threat Detection, Backup/Business Continuity, and Penetration Testing and Vulnerability Analysis for a monthly cost of \$13,840.00 to be paid in quarterly installments. The Agreement will be in effect for a minimum of 36 months beginning December 1, 2024. The Agreement will automatically renew for another twelve months unless terminated by either party which requires a 60 day written notice via email. A motion was made to approve the Agreement as presented, was duly seconded, and carried unanimously.

RE: AMAZON BUSINESS PRIME

Auditor Morton informed the members that the Amazon Business Prime annual fee of \$1,299 per year is due in November 2024. Commissioner Hostetter discussed the need to purchase from local vendors that support the local economy and tax base. A motion was made to approve the annual fee and pay it from the postage line item in the Commissioners’ budget. The motion was duly seconded and carried unanimously.

RE: DIGITAL SCANNING OF OLDER MINUTE BOOKS

Commissioner Blessinger opened discussion on whether to scan older minute books held in the Record’s Library. The Recorder’s office has the scanning equipment but would need personnel for the project. The consensus was to try to scan the records, if possible. Commissioner Stenftenagel will work with Recorder Jackie McPherron on the project costs and feasibility.

RE: VETERANS SERVICE OFFICE

Commissioner Blessinger reported on the Veterans Service Office. VSO Susan Bramlet is retiring in December. Blessinger is working with Human Resources to hire her replacement.

RE: SHERIFF DEPUTY POSITIONS

Chief Deputy Jesus Monarrez reported the department was not awarded the COPS grant for two additional deputies. He provided a list of positions and shift coverages for road deputies. Monarrez requested the need for four deputies to cover the shifts as presented. Two positions were previously approved pending the

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grant award. Commissioner Hostetter and Commissioner Stenftenagel expressed the need for more time to research the request. Commissioner Blessinger requested Sheriff Tom Kleinhelter appear at the next meeting to make the request.

RE: PURDUE EXTENSION CONTRACT

Auditor Morton presented an Extension Contractual Services Agreement between Purdue University and Dubois County. It was determined the new contractual requirements were not included in the agreement. A motion was made to approve the agreement, pending the addition of the requirements, was duly seconded, and carried unanimously.

RE: COURTHOUSE USE AGREEMENT

Jamie Jahn, representing Downtown Running, submitted a request to use the Courthouse restrooms on Thursday, November 28, 2024 from 6:00 a.m. until 10:00 a.m. for the for Turkey Trot 5K. A motion was made to approve the request, was duly seconded and carried unanimously.

RE: POSTAGE MACHINE

Auditor Morton will continue to work with the representatives from Pitney Bowes and Southern Business Machines to obtain the best quotes for the Courthouse postage machine lease. Consensus was the members would prefer to stay with Pitney Bowes.

RE: 2025 COBRA RATES

Human Resources Generalist Markie Rhodes presented the 2025 Cobra Rates for the health plan as follows:

	<u>Medical</u>	<u>Dental</u>	<u>Vision</u>
Employee	\$1,171.76	\$ 30.01	\$11.44
Employee & Spouse	\$2,266.01	\$ 61.70	\$19.27
Employee & Children	\$2,013.42	\$ 82.32	\$19.68
Family	\$3,369.09	\$115.81	\$31.72

A motion was made to approve the rates as presented, was duly seconded, and carried unanimously.

RE: LIFESPRINGS - EAP

Human Resources Generalist Markie Rhodes presented a contract from LifeSprings for the Employee Assistance Program for 2025. The cost for the program is \$1.84 per employee per month. A motion was made to approve the contract, pending the required contract language being added, was duly seconded, and carried unanimously.

RE: REGIONAL SEWER DISTRICT

Commissioner Hostetter reported that he is still searching for a replacement to fill the board vacancy due to the resignation of Aaron Berg, which is an appointment representing the Southeast School District.

RE: TORT CLAIM

Craig Strotman appeared to discuss a tort claim filed on November 9, 2023. The County insurance company, GIE, denied the claim twice. Strotman has experienced financial hardship and expressed a desire to have the claim finalized. Commissioner Blessinger recommended Strotman obtain an attorney for legal advice.

RE: FUTURE MEETINGS

The next regular meeting will be held on Monday, November 4, 2024, at 8:00 a.m. in the Commissioner/Council Room of the Courthouse Annex.